

Official Proceedings

September 5, 2017
8:00 am

Chairman Elkin called the meeting of the Stark County Board of Commissioners to order. All members present.

Agenda

Chairman Elkin asked for any additions or deletions to the agenda. Cold Storage was added to discussion.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Franchuk

To approve the agenda as presented with the addition.

DISPOSITION: Motion carried

Minutes

The minutes of the August 1, 2017 Board of County Commissioners meeting were presented.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Zander

To approve the minutes of the August 1, 2017 Board of County Commission minutes as presented.

DISPOSITION: Motion carried

Accounts Payable

The KLTC Road invoice included the remaining stretch of the road. The 31st St SW fencing was for a temporary fence.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Hoff

To approve the accounts payable with the supplement as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Ms. Haag presented a support contract for AVI Systems for the IVN video conference unit.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Kuntz

To authorize the Chairman to sign the AVI agreement as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried.

Ms. Haag presented an invoice from Baker Boy regarding repairs into the waste water main. This is the County's share for the Road Department building. The invoice was included on the supplement and no separate motion is needed.

Ms. Haag advised that an invoice was approved at the August meeting for Temp Right for the Social Service's building. Social Services has decided to pay this invoice out of their budget.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To rescind the payment out of Capital Improvements and take out of the Social Service's budget.

DISPOSITION: Roll call vote. All voted aye. Motion carried

General: \$550,560.54;

10 Mil: \$1,469,655.37;

County Road: \$466,400.68;

Highway Tax Distribution: \$159,083.87;

Social Welfare: \$289,787.70;

Capital Improvement: \$497,544.84;

County Jail: \$86,933.99;

VSO Fund: \$10,643.68;

County Agent: \$5,491.36;

Weed Control: \$33,089.51;

9-1-1: \$23,550.00;

Domestic Violence: \$1,120.00;

Traf Safety PHSPop Grant: \$3,491.57;

Misc Grants: \$5,300.00;

Security Reimb: \$754.00;

SW Victim Witness Program: \$8,088.92;

DVRCC: \$702.50;

Preservation: \$2,500.00;

State Reimbursements: \$337.35;

Siren Contingency: \$15,496.04;

24/7 Fund: \$6,303.50;

Other Reimbursements: \$6,989.57;

BCI Asset Forfeiture: \$6,710.46;

Judgment Execution: \$1,275.95;

BCI-Task Force: \$2,552.36;

Jag Grant: \$3,750.00;

911 Equipment: \$12,099.27;

Sheriff Oestreich

Sheriff Oestreich provided his monthly report which included the following:

- 200 criminal papers were received and 170 were served;
- The arrest tally included 6 accidents, 218 stops, 174 citations, and 120 warnings;
- The Sheriff Sales and foreclosures received 16 executions, 2 Sheriff Sales, and revenue of \$956.61;
- 136 civil papers were received and 104 were served;
- Transports included 4 for other counties, 20 criminal, 14 daily court, 5 medical, 10 mental health, and 8 juveniles;
- The truck reg. program had a total of \$0.00 in fines and \$23,911.59 in permits;
- The 24/7 program had a total of \$2,937 in revenue.

Sheriff Oestreich provided an overview of the 24x7 program and discussed staffing and budget concerns with the possibility of the participant number doubling in the near future.

Sheriff Oestreich also congratulated Major Wallace on receiving the Peace Officer of the Year award and Major Moser on being elected the 4th Vice President of the North Dakota Peace Officers Association.

Road Superintendent - Al Heiser

Mr. Heiser provided his monthly report which included finishing placing gravel up North, chip sealing projects, and box culverts.

County Engineer – Justin Hyndman

Mr. Hyndman provided the following monthly report:

- Bull Creek Structure 45-106-15.0 Replacement – Schwartz Construction.
- Structure 45-134-10.0 Replacement – Schwartz Construction.
- South Heart Road Widening – Northern Improvement.
- Courthouse Parking Lot – Winn Construction.
- Green River Bridge Structure 45-123-3.0 Replacement – 2018 Construction.
- Tributary of Thirty Mile Creek Structure Replacement along 99th Ave SW – 2018 Construction.
- Plum Creek Structure 45-142-20.0 Replacement – 2018 Construction. Bid date February 9, 2018.
- Structure 113-3.0 Replacement – 2018 Construction.
- Structure 129-19.0 Replacement – 2018 Construction.
- Structure 130-19.0 Replacement – 2018 Construction.
- Structure 128-25.0 Replacement – 2018 Construction.

- Enchanted Highway Micro-surfacing – 2018 Construction.
- Structure 45-113-20.0 Replacement – 2019 Construction. Bid date November 9, 2018.
- Structure 45-138-21 Replacement – Submitted for BRO funding.
- Mill Levy Revisions – 2018 Projects identified.
- Subdivision Paving and Chip Seal – NIC to complete chip seal.
- 112th Ave SW 30th to 32nd St SW – KLJ will complete wetland monitoring.

VSO – Jessica

Ms. Clifton provided a report on the Veteran's Service Office which included three community events coming up and the 2018 budget.

The Joint Powers Agreements have been drafted and will be sent out to participating counties for continued service at the current cost.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Franchuk

To authorize the Chairman to sign the joint powers agreements for the Veteran's Service Office.

DISPOSITION: Motion carried

Scull

An updated was provided on the Courthouse Expansion project along with the current financial report.

Carla Arthaud – Weeds

Ms. Arthaud expressed concerns with weeds in the county and was told by an individual of the weed board that individuals are responsible for spraying their own ditches. Ms. Arthaud was advised to speak with the weed control officers to discuss specific concerns.

Cheryl Evenson – Signage

Ms. Evenson lives on 33rd St SW and expressed concerns with vehicles traveling at high rates of speed in the area. Children at play signs, dust control, and visibility due to the hill on the road were also discussed. Mr. Heiser, Commissioner Hoff, and Chairman Elkin will review the situation on-site to develop a resolution.

Capital Asset Policy

Ms. Haag presented an updated capital asset policy received by the State Auditor's office and is requesting the Commission adopt the policy.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To adopt the Stark County capital asset policy as presented.

DISPOSITION: Motion carried

Zoning

Niles and Karen Feininger are requesting a Minor Subdivision Plat of the Morel Subdivision Replat of Lot 4 containing approximately 5.20 acres. Planning and Zoning along with staff recommend approval.

MOTION BY: Commissioner Hoff **SECOND BY:** Commission Zander

To approve the Minor Subdivision Plat as presented.

DISPOSITION: Motion carried

Board Appointments

Southwest Rural Economic Area Partnership (SW REAP)

Ralph Weisenberger was presented for reappointment.

MOTION BY: Commissioner Hoff

SECOND BY: Commissioner Zander

To reappoint Ralph Weisenberger to the Southwest Rural Economic Area Partnership board.

DISPOSITION: Motion carried

NDACo Delegate

Ms. Haag was presented for reappointment as the Stark County NDACo delegate.

MOTION BY: Commissioner Zander

SECOND BY: Commissioner Hoff

To reappoint Kay Haag as the Stark County NDACo delegate.

DISPOSITION: Motion carried

Council on Aging

An overview of the Council on Aging program was presented along with a budget request of \$178,500 for 2018. Currently the County is providing 1 Mill.

Cold Storage

The County Shop is running out of cold storage space and is requesting to add on. A proposal was received in the amount of \$97,592.

MOTION BY: Commissioner Kuntz

SECOND BY: Commissioner Hoff

To approve the cold storage expansion in the amount of \$97,592 and take out of Capital Improvements.

DISPOSITION: Roll call vote. All voted aye. Motion carried

MOTION BY: Commissioner Zander

SECOND BY: Commissioner Kuntz

To accept the bid from Dickinson Steel Builders in the amount of \$97,592.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Armor Interactive – Alan Ibach

Mr. Ibach provided a presentation on IT services through Armor Interactive for the County.

Mr. Fahlsing advised that based on discussion with the Department Heads, it is the recommendation to cease IT services from NRG and move to Armor Interactive.

MOTION BY: Commissioner Zander

SECOND BY: Commissioner Kuntz

To provide 30 day notice to NRG for termination of services.

DISPOSITION: Roll call vote. All voted aye. Motion carried

MOTION BY: Commissioner Hoff

SECOND BY: Commissioner Franchuk

To accept the bid from Armor Interactive to include the SWMCCC.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Weed Control – Jeremy and Travis

The Weed Department is requesting authorization to purchase and new spray unit for the 2018 season. The State bid price of the vehicle is \$25,557 with the option to purchase local for \$29,000. The spray unit for the vehicle can be built for under \$10,000 and there is a grant available from the State for \$5,000.

Issues with weeds on gravel pits were also discussed and it was determined the Mr. Heiser will have members of his staff certified for spraying and maintain the gravel pits.

Domestic Violence/Family Connection – Darianne

Darianne provided an overview of the Domestic Violence/Family Connection program and thanked the Commission for their support. In addition information was provided on the new shelter and 2018 budget request for Lori's salary.

City of Dickinson Renaissance Expansion

Mr. Josephson provided an overview of the proposed expansion of the Dickinson Renaissance zone and is requesting a letter of support from Stark County which will be drafted by Mr. Josephson.

MOTION BY: Commissioner Hoff

SECOND BY: Commissioner Zander

To authorize the Chairman to sign the letter of support for the Dickinson Renaissance Zone Expansion project.

DISPOSITION: Motion carried

Library

Ms. Ennen, Dickinson Area Public Library Director provided a handout with the library annual report and submitted the 2018 budget request. A future need to replace the bookmobile was also discussed.

The following Miscellaneous Receipts were filed: General: \$62,665.77; County Road: \$182,701.61; Highway Tax Distribution: \$235,250.05; Social Services: \$59,709.85; Capital Improvement: \$234,047.24; Weed Control: \$4,732.00; Fingerprint Revenue: \$120.00; 911 Revenue: \$20,073.96; Adult Education: \$107.98; Traf Safety PHSTOP Grant: \$4,596.66; Estimated Tax Revenue: \$6,714.02; Security/Transfer DJS Reimb: \$136.90; Victim Witness: \$1,552.50; Preservation Fee: \$2,460.00; State Reimbursements: \$337.35; 24/7 Fund: \$7,982.00; Other Reimbursements: \$2,014.27; Judgment Execution: \$1,382.95; 911 Equipment: \$5,539.86;

MOTION BY: Commissioner Kuntz

SECOND BY: Commissioner Hoff

To adjourn the meeting.

DISPOSITION: Motion carried